

BYLAWS OF THE CUERO MUSEUMS MUNICIPAL COMMITTEE OF THE CITY OF CUERO, TEXAS

The City Council of the City of Cuero, Texas adopts and approves the following bylaws for the municipal committee known as the *Cuero Museums Committee*.

ONE

The street address of the Committee is the Cuero Federal Building, 124 East Church Street, Cuero, Texas 77954.

TWO

The period of its duration is at the pleasure of the City Council of the City of Cuero, Texas.

THREE

The purposes for which the Committee is organized are to advise and assist the Mayor, Council and Staff in the management of the City of Cuero's Museums.

FOUR

The Cuero Museums currently are Cuero Heritage Museum and the Pharmacy and Medical Museum of Texas. The Cuero Heritage Museum is located in the Cuero Federal Building at 124 E. Church St. and the Pharmacy and Medical Museum is located at 114 E. Main St. Both Museums are not limited to their current location as they are encouraged to place exhibits and displays in appropriate locations throughout the City.

FIVE

5.1 The goals of the Cuero Heritage Museum are to recognize, preserve, and interpret through exhibits, collections, and educational programs an accurate history of the physical, artistic, political, and cultural forces, events, and people that have contributed to the establishment of the City of Cuero, Texas, and the civilization of which it is a part.

5.2 The goals of the Pharmacy and Medical Museum of Texas are to recognize, preserve and interpret through exhibits, collections and educational programs an accurate history of City of Cuero's and the surrounding region's contributions to the evolution of a modern pharmacy/drug store and to the ever improving medical care in our area.

Six

6.1 The Committee may have up to twenty-one (21) members appointed by the City Council.

6.2 The direction and management of the affairs of the Committee and the disposition of its funds and non-real properties shall be vested in the members of the Committee who shall be appointed and removed by the City Council. All operations and actions of the Committee shall be in accordance with these Bylaws and any amendments hereto and the City of Cuero's rules and regulations. Additional bylaws may be adopted by the Committee with the approval of the City Council.

6.3 ~~Seven~~ **ADD: Five** members shall constitute a quorum for the transaction of business. When a quorum is present, action may be taken by majority vote of the members present and voting.

6.4 All vacancies on the Committee shall be filled by the City Council. A member who is absent from three of five regular meetings unless excused by the Chair for good cause shall be considered to have resigned. The committee may, however, reinstate the member for the balance of the member's unexpired term. The Committee shall recommend interested persons to the City Council for appointment to the Committee.

6.5 No Committee member shall be paid a salary or be compensated in any manner for attendance at meetings or any other museum activities. Members and volunteers shall be reimbursed for expenses incurred with the approval of the Committee.

SEVEN

The CUERO MUSEUMS COMMITTEE shall adhere to all applicable federal, state, and local laws, including city ordinances. It shall comply with any deed restrictions contained in the deeds which conveys to the City of Cuero title to the Cuero Federal Building occupied by the Cuero Heritage Museum and the Heaton Bros. Building occupied by the Pharmacy and Medical Museum of Texas.

EIGHT

Regular meetings of the Committee shall be held each month. The Committee will set the day, time and location. The Chair or a majority of the members of the Committee may change a scheduled monthly meeting provided all members of the Committee are given reasonable notice of such change. Special meetings may be called by the Chair or a majority of the Committee. All meetings of the Committee will follow the Texas Open Meetings Act requirements.

NINE

9.1 Officers of the Cuero Museums Committee shall consist of a Chair, Vice Chair, and Secretary. The officers shall be elected annually by the members of the committee and shall serve until their successors are elected. The Committee may fill any vacancy in office by appointing a replacement for the balance of the unexpired term.

9.2 Any officer may be removed by vote of two-thirds (2/3) of the members present and voting if they decide that the removal is in the best interest of the Committee.

TEN

10.1 The Chair shall preside at all meetings of the Committee. The Chair is authorized to sign contracts, agreements, and other instruments authorized and approved by the Committee. The Chair shall make annual reports of the Committee's activities to the City Council. The members may assign other duties to the Chair as they deem appropriate.

10.2 In the absence of the Chair, the Vice Chair shall preside at all Committee meetings and perform the functions of the Chair in his absence. The Vice Chair shall also maintain liaison with the City staff and ensure accurate reporting of the museum finances. The City shall hold all funds for the support of the museum and shall disburse same as properly authorized by the Cuero Museums Committee. The members may assign other duties to the Chair as they deem appropriate.

10.3 The Secretary shall keep the minutes of all meetings of the Committee and write business and social communications in behalf of the Committee. The members may assign other duties to the Secretary as they deem appropriate.

ELEVEN

The Committee shall encourage volunteers to participate in museum activities. Volunteers shall not have voting rights on the Committee.

TWELVE

The Committee shall from time to time establish and appoint such sub-committees as it deems desirable and shall prescribe the duties of such sub-committees. Each sub-committee shall be composed of one or more Committee members and may include such volunteers as the Committee may appoint. The Committee by majority vote may dissolve any such sub-committee.

City Council Approval _____

Date